

CITY OF FORT ATKINSON
City Council Minutes ~ February 4, 2020

CALL MEETING TO ORDER.

Pres. Kotz called the meeting to order at 7:00 pm.

ROLL CALL.

Present: Cm. Becker, Cm. Johnson, Cm. Scherer, Cm. Hartwick and Pres. Kotz. Also present: City Manager, City Attorney, City Clerk/Treasurer, City Engineer, Assistant City Engineer and Wastewater Supervisor.

APPROVAL OF MINUTES OF JANUARY 21, 2020 REGULAR COUNCIL MEETING.

Cm. Becker moved, seconded by Cm. Johnson to approve the minutes of the January 21, 2020 regular council meeting. Motion carried.

PUBLIC HEARINGS

None.

PUBLIC COMMENT

None.

PETITIONS, REQUESTS AND COMMUNICATIONS

None.

RESOLUTIONS AND ORDINANCES

a. *Resolution combining Wards for April 7, 2020 Spring Election.*

Cm. Hartwick moved, seconded by Cm. Scherer to approve the Resolution combining Wards for April 7, 2020 Spring Election. Motion carried on a roll call vote.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

a. *Minutes of License Committee meeting held January 14, 2020.*

b. *Minutes of Public Works Committee meeting held January 21, 2020.*

Cm. Scherer moved, seconded by Cm. Becker to accept and file the Reports of Officers, Boards and Committees. Motion carried.

UNFINISHED BUSINESS

a. *Recommendation from License Committee to approve "Class B" Intoxicating Liquor and Class "B" Fermented Malt Beverage License for 14 E Sherman Ave, LLC dba 10-62 Saloon for use at 12 South Water Street East.*

Clerk Ebbert reviewed the submitted documents and recommendation for approval. Mrs. Patterson purchased the property on January 31 with intention to remodel and open.

Cm. Becker moved, seconded by Cm. Johnson to approve the recommendation from License Committee to approve "Class B" Intoxicating Liquor and Class "B" Fermented Malt Beverage License for 14 E Sherman Ave, LLC dba 10-62 Saloon for use at 12 South Water Street East. Motion carried.

b. Review and approve amended purchase price for 2020 Dodge Caravan for Shared Ride Taxi Program.

Engineer Selle reviewed an incorrect price presented at the January 21st meeting. The correct price is \$38,033.50 including license and registration fee.

Cm. Hartwick moved, seconded by Cm. Scherer to approve amended purchase price for 2020 Dodge Caravan for Shared Ride Taxi Program from Ewald Motors of Oconomowoc not to exceed \$38,033.50. Motion carried on a roll call vote.

c. Recommendation from Public Works Committee to approve 2020 public works projects as budgeted.

Engineer Selle reviewed the projects planned for 2020 as budgeted. The presentation to the Public Works Committee included a detailed power point was provided to Council. Council shared appreciation for the presentation and information provided.

Cm. Hartwick moved, seconded by Cm. Becker to approve the recommendation from Public Works Committee to approve 2020 public works projects as budgeted. Motion carried on a roll call vote.

NEW BUSINESS

a. Review and approve bid for Phase I improvement project at Wastewater Treatment Plant, as budgeted.

Wastewater Supervisor Christensen presented the approved Facility Plan and the three bids received. The low bidder was Gilbank Construction from Clinton WI.

Cm. Hartwick moved, seconded by Cm. Scherer to approve bid from Gilbank Construction from Clinton WI, for Phase I improvement project at Wastewater Treatment Plant not to exceed \$1,067,000, as budgeted. Motion carried on a roll call vote.

b. Review and approve Construction Phase Services contract for Phase I improvement project at Wastewater Treatment Plant.

Wastewater Supervisor Christensen reviewed the contract for construction phase services as required for the construction.

Cm. Becker moved, seconded by Cm. Johnson to approve Construction Phase Services contract with Donohue & Associates not to exceed \$63,500 for Phase I improvement project at Wastewater Treatment Plant. Motion carried on a roll call vote.

c. Review and approve purchase of pumping equipment for Phase I improvement project at Wastewater Treatment Plant, as budgeted.

Wastewater Supervisor Christensen discussed the decision to order pumping equipment separate from the entire project to save money on contractor markup.

Cm. Hartwick moved, seconded by Cm. Becker to approve purchase of pumping equipment from Xylem Water Solutions USA Inc of Pewaukee to not exceed \$163,792.56 for Phase I

improvement project at Wastewater Treatment Plant, as budgeted. Motion carried on a roll call vote.

d. Review and approve contract for design consultation services for Phase II improvement project at Wastewater Treatment Plant.

Wastewater Supervisor Christensen discussed the new phosphorus limits that must be achieved by June 30, 2023. Phase 1 of the design and construction for this project is underway. The funds for Phase 2 Plant Update Design Services Agreement will come from Utility cash reserves. The actual construction of the project will be borrowed for using the states Clean Water Fund Loan.

Cm. Scherer moved, seconded by Cm. Becker to approve contract for engineering services agreement with Donohue and Associates of Sheboygan not to exceed \$676,900 for Phase II improvement project at Wastewater Treatment Plant. Motion carried on a roll call vote.

MISCELLANEOUS

a. Six-month Class "B" Fermented Malt Beverage License for Fort Atkinson Generals to use at Jones Park.

Cm. Becker moved, seconded by Cm. Johnson to approve the six-month Class "B" Fermented Malt Beverage License for Fort Atkinson Generals to use at Jones Park. Motion carried.

b. Six-month Class "B" Fermented Malt Beverage License for Fort Atkinson Lions Club to use at Ralph Park.

Cm. Scherer moved, seconded by Cm. Becker to approve the six-month Class "B" Fermented Malt Beverage License for Fort Atkinson Lions Club to use at Ralph Park. Motion carried.

c. Request to set Board of Review.

Board of Review set for May 6, 2020, 10:00 am to 12:00 pm in the Council Chambers.

d. Request to change April 7, 2020 Council meeting to Thursday, April 9, 2020 due to election.

Cm. Becker moved, seconded by Cm. Scherer to approve the request to change April 7, 2020 Council meeting to Thursday, April 9, 2020 due to Spring Election. Motion carried.

e. Temporary Class B beer and wine license for Fort Atkinson Historical Society's Trivia Contest to be held at the Hoard Museum on February 15, 2020.

Cm. Hartwick moved, seconded by Cm. Scherer to approve the Temporary Class B Beer and Wine license for Fort Atkinson Historical Society's Trivia Contest to be held at the Hoard Museum on February 15, 2020 contingent upon having licensed operators and purchasing their products from a wholesaler/distributor. Motion carried.

f. City, Sewer, Water, Stormwater Utility and Funds 4, 5, 6, 7, 12, 13 and 14 Year-End Financial Statements and approve year-end appropriations and non-lapsing accounts.

City Manager Trebatoski reviewed the statements and noted highlights from various funds.

FINANCIAL STATEMENTS:

Cm. Hartwick moved, seconded by Cm. Scherer to approve the City, Sewer, Water, Stormwater Utility and Funds 4, 5, 6, 7, 12, 13 and 14 Year-End Financial Statements. Motion carried.

APPROVE OVERDRAWS:

Cm. Hartwick moved, seconded by Cm. Becker to approve the year-end overdrows as presented, \$798,637.14. Motion carried on a roll call vote.

NON-LAPSING:

Cm. Becker moved, seconded by Cm. Scherer to approve the non-lapsing accounts as presented, \$6,014,923.21. Motion carried on a roll call vote.

g. Adjourn to closed session after regular Council meeting pursuant to Section 19.85(1)(c), Wisconsin Statutes, to conduct City Manager appraisal.

Cm. Becker moved, seconded by Cm. Johnson to adjourn to closed session after regular Council meeting pursuant to Section 19.85(1)(c), Wisconsin Statutes, to conduct City Manager appraisal. Motion carried on a roll call vote. Council will not reconvene into open session.

CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS

a. Verified claims.

Cm. Becker moved, seconded by Cm. Hartwick to approve the list of verified claims submitted by the Director of Finance and authorize payment. Motion carried on a roll call vote.

ADJOURNMENT

Cm. Scherer moved, seconded by Cm. Becker to adjourn. Meeting adjourned at 8:06 pm.

Michelle Ebbert, City Clerk/Treasurer

APPROVED:

PRESIDENT OF THE COUNCIL